



Codman Square
Health Center

Strategic Planning Committee

Meeting Minutes

October 12, 2021 1 p.m.

Via Zoom

Attendees:

Cindy Barr, Tony Stankiewicz, Robert MacEachern, Ardis Vaughan, Sandra Cotterell, Steve Weymouth, Thabiti Brown, Marva Serotkin, Renee Crichlow, Byron Byfield, Lisa Hamblin, Yi Jung, Christine Ament, Tarsha Weaver, and Desiree Otenti.

Commencement:

1 p.m.

Introductions:

Sandra Cotterell and Marva Serotkin.

Cindy Barr / Capital Link:

Discussed ground rules.

PPT Presentation:

Cindy Barr reviewed the PPT presentation, including a discussion of defining our response framework, moving forward strategically, responding consistently and decisively, recommendation: contingency decision-making filters, Codman mission and vision statements, values that define Codman priorities, Codman standing goals, developing a plan this is informed and responsive, simplified stratification of submissions, Codman strengths, Codman weaknesses, Codman opportunities, Codman threats, looking in and looking out, survey (if resources were unlimited), building a sustainable strategic structure, moving forward strategically, strategic scope confirmation, Codman mission and vision statements, values that define Codman priorities, and moving forward together.

Discussion:

Committee discussion ensued, including goals, strategic framework for three years, implementation of plan to come in future (focus on priorities, strategies and objectives), decision making filters (do not lose Board authority), decision making filter discussion (guiding principles for all material decisions), creating a strategic framework, wordsmithing specific language presented (filters v. framework, old v. traditional), sustainable strategic structure, quality of care (need measurement goals especially for quality of care), need for a material level of description in the plan, using a pyramid structure, making quality of care broad enough, focus on goals and priorities as well as strategies and objectives for immediate future, infrastructure is a part of all of the goals, using four “pillars” to sit on a foundation of “infrastructure” would work, need to recommend to Board certain strategies and objectives, action plan (how organization will move forward), what needs to happen in 2022 (recruitment, retention, training and development), space / utilization is important, making sure IT aligns with growth, working with Executive Team of present strategies and objectives to Board, making sure there is a plan presented to the Board in October.

Vote:

The Committee voted to accept decision making filters discussed, goals and priorities, and strategies and objectives to the Committee. Unanimously approved. M/S/V.

Subsequent:

Strategic Plan, as outlined and discussed by the Committee, was presented to the Committee for review and approval. Mission, Vision, Values, organizational decision making filters, three-year strategic framework, and overall strategic plan.

Vote:

The process and plan as presented was unanimously approved. M/S/V.

Next Steps:

Present to the Board for full vote on October 25, 2021.

Adjournment:

2:30 p.m.

Respectfully submitted,

Anthony Stankiewicz, CAO/COS

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